



TEMPORARY SUMMER POSITION SUMMER READING CLUB COORDINATOR

Applications are hereby invited for a temporary full-time Summer Reading Club Coordinator in our Williams Lake Library Branch as well as our 100 Mile House Branch. This is a fourteen-week position, commencing May 29, 2018. The position will be responsible for the delivery of the “Summer Reading Club” to the local/area community. Main duties include:

- Preparing thematic story units which engage children in reading activities;
- Leading and supervising children in story theme units, with related games and crafts;
- Arranging visits to local elementary schools to encourage participation;
- Organizing/scheduling programme sessions and registration of participants;
- Providing a final report evaluating the success of the Summer Reading Club and related activities.

Preferred qualifications include experience in leading and supervising groups of children in a variety of activities, and knowledge of children’s books. To satisfy funding grant requirements, potential candidates must be between the ages of 15 and 30, have been registered as a full-time student during the preceding academic year and be returning to school on a full-time basis during the next academic year, be a student in a secondary, post-secondary, vocational or technical program, be a Canadian citizen or permanent resident and be legally entitled to work in British Columbia.. A detailed job description is available at www.cariboord.ca.

The BCGEU rate of pay for this position is \$15.00 per hour, plus \$1.50 in lieu of benefits, 6% vacation pay and 4.6% statutory holiday pay. A standard probationary period will apply.

Applications will be treated as confidential and should be in the form of a resume and cover letter detailing the preferred site location as well as experience and qualifications relative to the position. Applicants should submit their resumes to the undersigned no later than 4:00 pm May 18, 2018.

We wish to thank all candidates for their interest; however, only those selected for interviews will be contacted.

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